# Observer: Day & Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## SI Observation Record

# SI Leader: Course/Section:

# Attending: \_\_\_\_\_\_\_ Attendance Sheet Distributed? \_\_\_\_\_

Room Arrangement:

Location: \_\_\_\_\_\_\_\_\_

Introduction to session:

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Collaborative Learning Techniques: Board Work:

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Study Skills:

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Activities – Session Strategies:

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Responses to Student Questions & Comments:

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Pacing:

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Conclusion of session:

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## SI Observation Record (continued)

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| **Feedback**  KEY **EX**=exceptional **OK**=Well done **NR**=attendees will benefit from further refinement **Blank**=not observed | |
| **Session Planning** | **Facilitating /Leadership Skills** |
| **Study Skills**  \_\_\_­\_\_ Promotes effective organization  \_\_\_­\_\_ Promotes effective elaboration  \_\_­\_\_\_ Has students practice skills  \_\_­\_\_\_ Weaves study skills into session strategies  **Introduction**  \_\_\_\_\_ Agenda clearly established  \_\_\_\_\_ Provides opportunity for participants introductions (Ice breaker)  \_\_\_\_\_ Activating prior knowledge  **Session Strategies**  \_\_\_\_\_ Support different learning styles  \_\_\_\_\_ Meet diverse skill levels  **Conclusion**  \_\_\_\_\_ Plans effective conclusion | \_\_\_\_\_ Provides clear instructions  \_\_\_\_\_ Manages & directs session strategies  \_\_\_\_\_ Implements effective levels of redirection as needed  \_\_\_\_\_ Keeps group on task  \_\_\_\_\_ Encourages & gives positive reinforcement  \_\_\_\_\_ Allows students to self monitor  \_\_\_\_\_ Uses appropriate collaborative learning techniques for group size  **Collaborative Learning Technique Increase**  \_\_\_\_\_ Meaningful peer interaction  \_\_\_\_\_ Course material engagement  \_\_\_\_\_ Participation  \_\_\_\_\_ Reflection  **Interpersonal**  \_\_\_\_\_ Attempts to use student’s names  \_\_\_\_\_ Treats students with respect  \_\_\_\_\_ Encourages students to learn from mistakes |

**General Comments**:

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Program Coordinator Debrief: \_\_\_\_\_\_\_\_ Observation \_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_